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3 September 1982

MEMORANDUM FOR: Chief, Daily Reporting Division

FROM:
                            25X1

Chief, Executive and Planning Staff

SUBJECT: FY 1983 Annual Review   25X1

1. This memorandum requests information for the FY 1983 Annual Review, which is scheduled to be held in Key Building on 12 October. As indicated in the attached memorandum, this year's review will focus on six areas: an office overview for FY 1982-1988, a 1982-1984 view of objectives, funding profile and positions by line item, a look at projected FY 1983 activities and milestones, reprogramming required for FY 1983, unfunded needs for FY 1983 and FY 1983 reserve release candidates.

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2. To prepare the Annual Review, I need information related to the following:

   a. Plans for completion of MIDAS. Information on any changes in in the MIDAS timetable and how this will affect funding is needed.   25X1

   b. E&PS has tentatively listed the following objectives for DRD:

     FY 1982:

     - Install and integrate MIDAS hardware

     - Finish remaining MIDAS site preparation

     FY 1983:

     - Complete MIDAS Phase I

     - Begin MIDAS Phase II

     - Implement remote job entry option

     FY 1984:

     - Upgrade key hardware components and software modules associated with MIDAS

     - Improve MIDAS operating system based on user suggestions

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SUBJECT: FY 1983 Annual Review   25X1

Please alter or add to these as you see fit. Keep in mind we can only list items which are funded. The above includes the new activities funded by the FY 1983 theme packages and the FY 1984 Modernization package.   25X1

c. Establish milestones, by quarter, for the 1983 objectives, e.g.:

1st Quarter:

- Begin operation of MIDAS Phase I

- Start MIDAS Phase II   25X1

d. I will use the list of unfundeds submitted in the FY 1983 operating budget review for the FY 1983 Unfunded Requirements in the Annual Review. If you have any additions or deletions to this list, provide these changes with your submission.   25X1

3. Please submit this information no later than 15 September. If you have questions, contact me or Sonya Kostan.   25X1

                                                               25X1

Attachment:
  As stated

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